



Rajarshi Shahu College of Engineering College Buldana

Internal Quality Assurance Cell (IQAC)

Minutes of 5th IQAC Meeting

Date: 20.10.2018

Venue: Conference Hall

The following members were present for the meeting.

1. Dr. Jayant P Kaware, Principal, RSCE, IQAC Chairperson
2. Mr. Arun S Chavan, Management Representative
3. Mr P. S. Katkar, T & P Officer, RSCE, Buldana
4. Prof A. P. Kankale, HOD, Computer Science & Engineering
5. Prof. A. G. Bhuibhar, Dean R&D
6. Prof. A. G. Kuhire, Dean Students Affairs
7. Prof. A. H. Sheikh
8. Mr. D. D. Patne, Administrative Officer
9. Mr. V. N. Gunjal ERP Coordinator
10. Mr. G. B. Endole, Local Committee Member
11. Prof. P. P. Pande HOD, Mechanical Engineering
12. Dr. P. S. Gawande, IQSA Coordinator

The following member was absent for the meeting.

1. Prof. Sagar Sonone

Agenda:

1. Approval of the minutes of 4th IQAC meeting held on 12/09/2018
2. To handover charge of IQAC TO Dr P. S. Gawande
3. Review of preparation for NAAC Peer Team visit
4. Finalization of internals
5. Syllabus review
6. Reform in Continuous Internal Assessment
7. Any other point with the permission of chair.

Resolutions:

Prof P. P. Pande, IQAC coordinator welcomed all the members for the meeting.

1. The minutes of the previous meeting held on 12/092018 were approved by all the members. The IQAC Coordinator presented the action taken report. Dr Jayant Kaware Principal has taken a review of actions initiated for organizing alumni meet.
2. IQAC coordinator briefed about the current status of the requisite preparations towards the NAAC Peer Team visit to the institute. All HODs presented the reports of the work done till date. It was decided to invite all the stakeholders i.e. parents, alumni and employers for the interaction with the Peer Team members. It was also decided to arrange the cultural programme during the visit of peer team.
3. Dr. Jayant P Kaware, Principal ask Prof P. P. Pande to handover the charge of IQAC coordinator to Dr P. S. Gawande Head Department of Electrical Engineering and Dr P. S. Gawande accepted the same.
3. Dr P. S. Gawande IQAC coordinator asked all the head of Department to keep ready the internal assessment marks based on continuous evaluation.
4. Dr Jayant P. Kaware, Principal has taken a review of syllabus coverage during the odd semester.
5. With the permission of chair, Prof A. P. Kankale proposed to organize National Conference of the institute during 2018-19. Prof A. G. Bhuibhar suggested to schedule the conference after the visit of NAAC Peer Team to the institute. Theme of the conference is finalized during the discussion in the meeting.
6. The discussion on the need of reforms in the continuous internal assessment of the students was held in the meeting with the objective to enhance the students' abilities and skills such as creative and critical thinking, working in a team, communication skill, leadership abilities, etc. It was decided to include different forms of assessment such as Assignments, Open Book Tests, periodical quizzes, Surprise Test, Mini Projects, etc. in addition to conducting usual two Unit Tests in each semester.

IQAC Coordinator concluded the meeting and proposed the vote of thanks to all the members.

Prof. Dr. P. S. Gawande
HOD, Electrical Engineering &
IQAC Coordinator

Dr. Jayant P Kaware,
Principal, RSCE
IQAC Chairperson