



**Rajarshi Shahu College of Engineering College Buldana**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of 6<sup>th</sup> IQAC Meeting**

Date: 01.01.2019

Venue: Conference Hall

The following members were present for the meeting.

1. Dr. Jayant P Kaware, Principal, RSCE, IQAC Chairperson
2. Mr. Arun S Chavan, Management Representative
3. Mr P. S. Katkar, T & P Officer, RSCE, Buldana
4. Prof A. P. Kankale, HOD, Computer Science & Engineering
5. Prof. A. G. Bhuibhar, Dean R&D
6. Prof. A. G. Kuhire, Dean Students Affairs
7. Mr. D. D. Patne, Administrative Officer
8. Mr. V. N. Gunjal ERP Coordinator
9. Mr. G. B. Endole, Local Committee Member
10. Prof. P. P. Pande HOD, Mechanical Engineering
11. Dr P. S. Gawande, IQAC Coordinator

The following members were absent for the meeting.

1. Prof. Sagar Sonone
2. Prof. A. H. Sheikh

Agenda:

1. Approval of the minutes of 5th IQAC meeting held on 20/10/2018
2. Review of preparation for NAAC Peer Team visit.
3. Organizing cultural events during NAAC peer team visit.
4. Organizing degree distribution ceremony.
5. Status of alumni meet
6. Any other point with the permission of chair.

**Resolutions:**

Dr P. S. Gawande, IQAC coordinator welcomed all the members for the meeting.

1. The minutes of the previous meeting held on 20/10/2018 were approved by all the members. The IQAC Coordinator presented the action taken report. Dr Jayant Kaware Principal has taken a review of actions initiated for organizing alumni meet.
2. IQAC coordinator briefed about the current status of the requisite preparations towards the NAAC Peer Team visit to the institute. All HODs presented the reports of the work done till date. It was decided to invite all the stakeholders i.e. parents, alumni and employers for the interaction with the Peer Team members. It was also decided to arrange the cultural programme during the visit of peer team.
3. As per the directions received from Sant Gadge Baba Amravati University Amravati Dr. Jayant P Kaware, assigned a duty to Prof. A. G. Kuhire & Prof. S. R. Sonone to organize Degree Distribution Ceremony on January 28, 2019.
4. Dr P. S. Gawande IQAC coordinator asked all the head of Department to keep ready the internal assessment marks based on continuous evaluation.
5. Dr Jayant P. Kaware, Principal has taken a review of arrangements made for alumni meet.

The next meeting is scheduled on 27/01/2019.

IQAC Coordinator concluded the meeting and proposed the vote of thanks to all the members.

Prof. Dr. P. S. Gawande  
HOD, Electrical Engineering &  
IQAC Coordinator

Dr. Jayant P Kaware,  
Principal, RSCE  
IQAC Chairperson